

Using Honorlock with Examsoft Exam

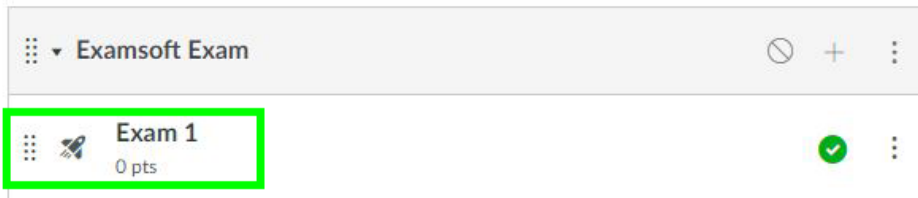
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Click in the link above if you are not automatically redirected in 10 seconds.

You will need to use Google Chrome to take exams and quizzes, in Canvas, using **Honorlock**.

You will need to download Examplify from Examsoft to take an Exam. You should receive an email inviting you to Examsoft for this process.

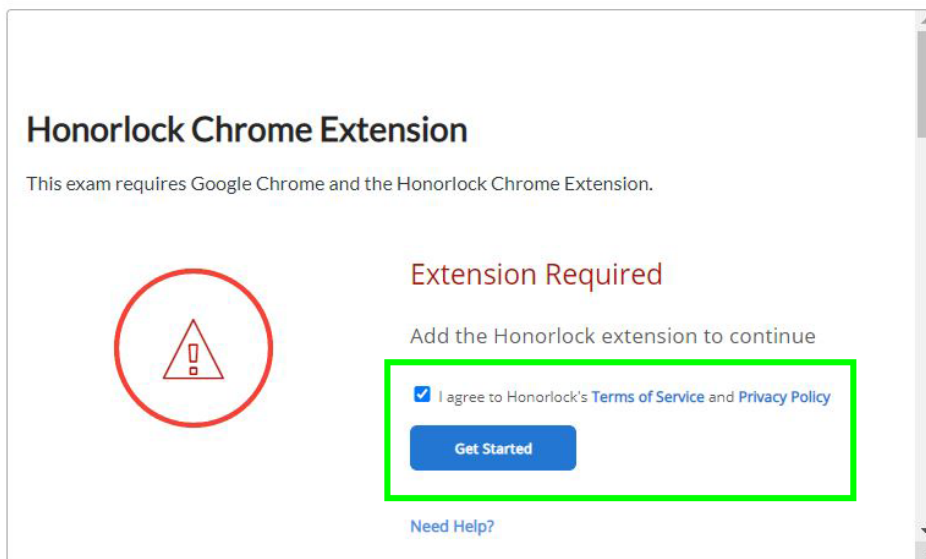
1. In Google Chrome, navigate to your Canvas Course.
2. Click on *Modules* and locate the quiz or exam you wish to take.

Quiz or Exam *MUST* be accessed through Modules, NOT Gradebook.



3. You will be prompted to add Honorlock to Chrome. Check the box that you agree to Honorlock's terms-of-service then click *Get Started*.

Exam 1



Quiz Type Graded Quiz

4. In the Google Extension marketplace view, click *Add to Chrome*.



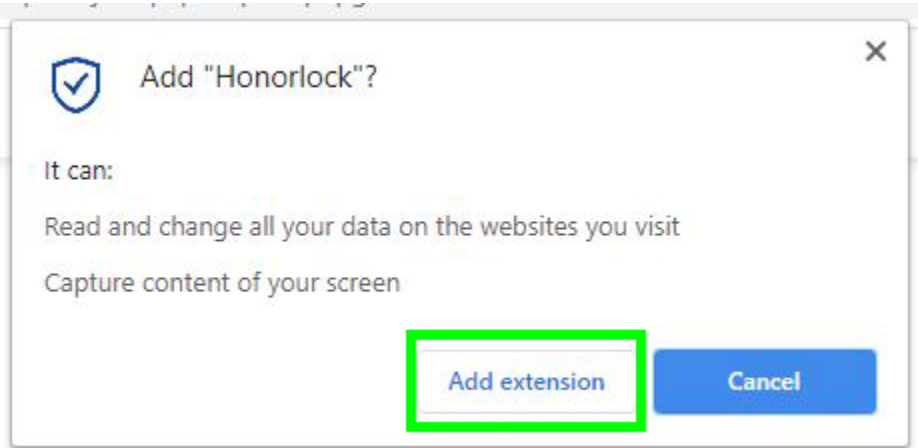
Honorlock

Offered by: honorlock.com

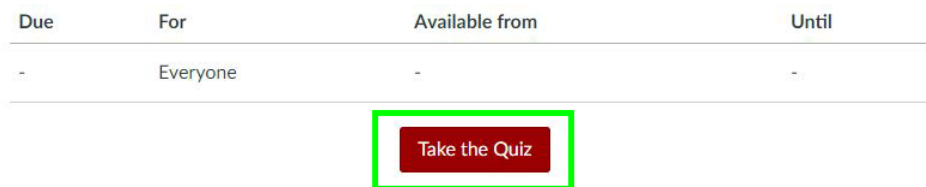
★★★★★ 637 | [Accessibility](#) | 600,000+ users

Add to Chrome

5. You will be prompted to add the Honorlock extension to Chrome. Click *Add extension*.



6. With the Honorlock extension installed you may proceed with your quiz or exam. Scroll down the quiz page on Canvas and click the *Take Quiz* button.



7. You will be presented with Honorlock's instructions and constraints. Click *Launch Proctoring* to launch Honorlock.

This test is proctored by Honorlock

Exam 1

Exam Instructions:

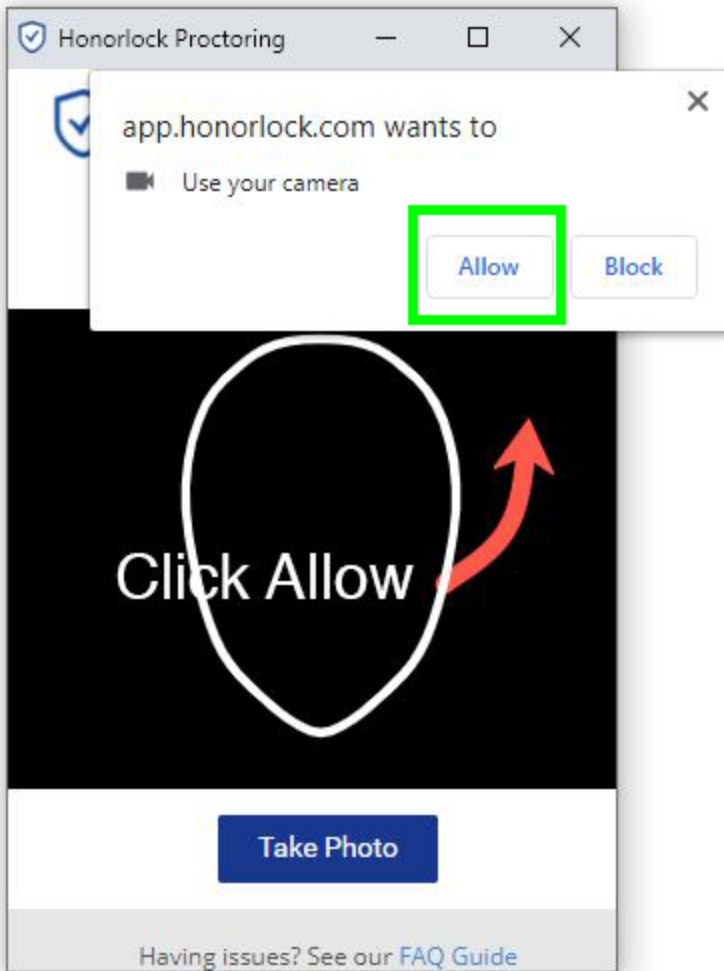
- Open Book Not Allowed
- Notes Not Allowed
- Scratch Paper Not Allowed
- Restroom Breaks Not Allowed
- Handheld Calculator Not Allowed
- Headphones Not Allowed
- Hats Not Allowed
- You Cannot Take Your Exam in Public Area
- Background Noise Not Allowed

Click the launch proctoring button to begin

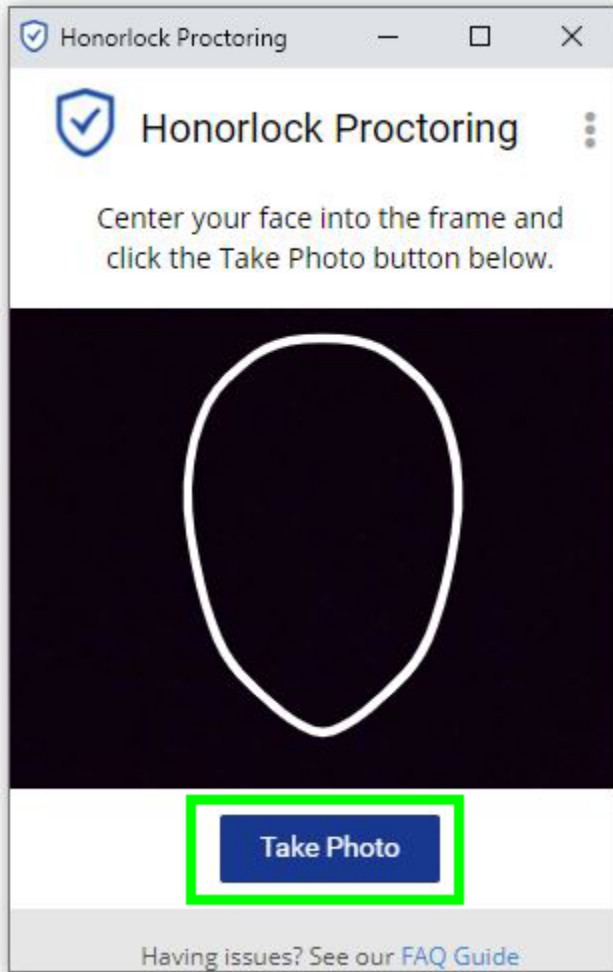


Launch Proctoring

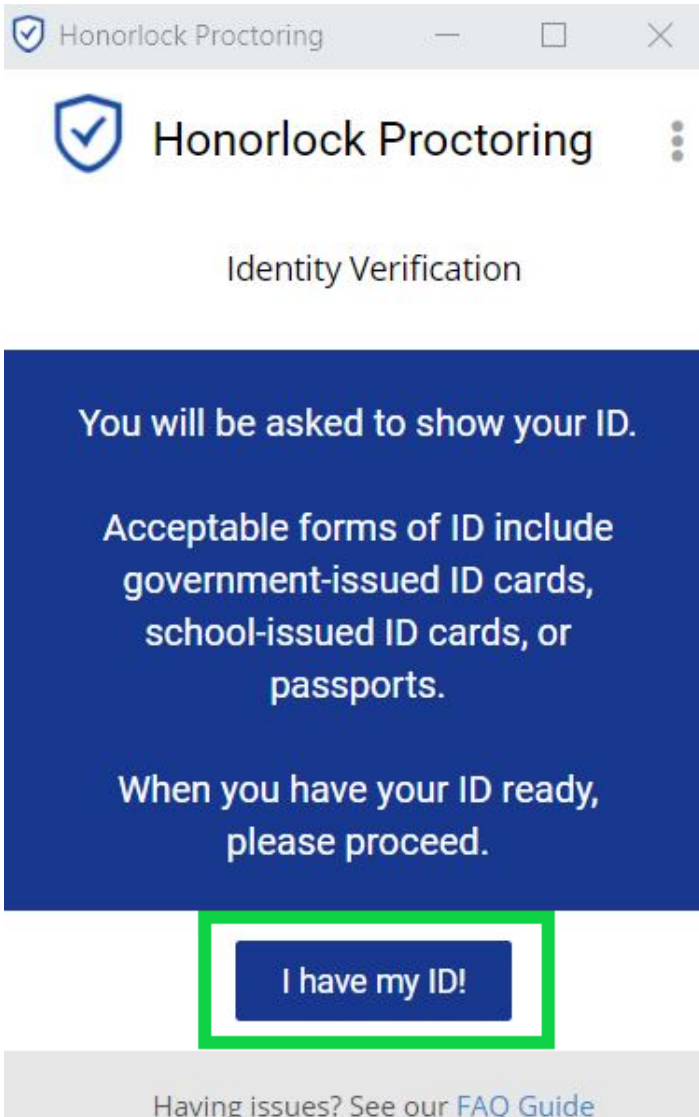
8. Honorlock will open a proctoring window in the corner of your screen. You may be prompted to allow Honorlock access to your camera. Click *Allow* if this is the case.



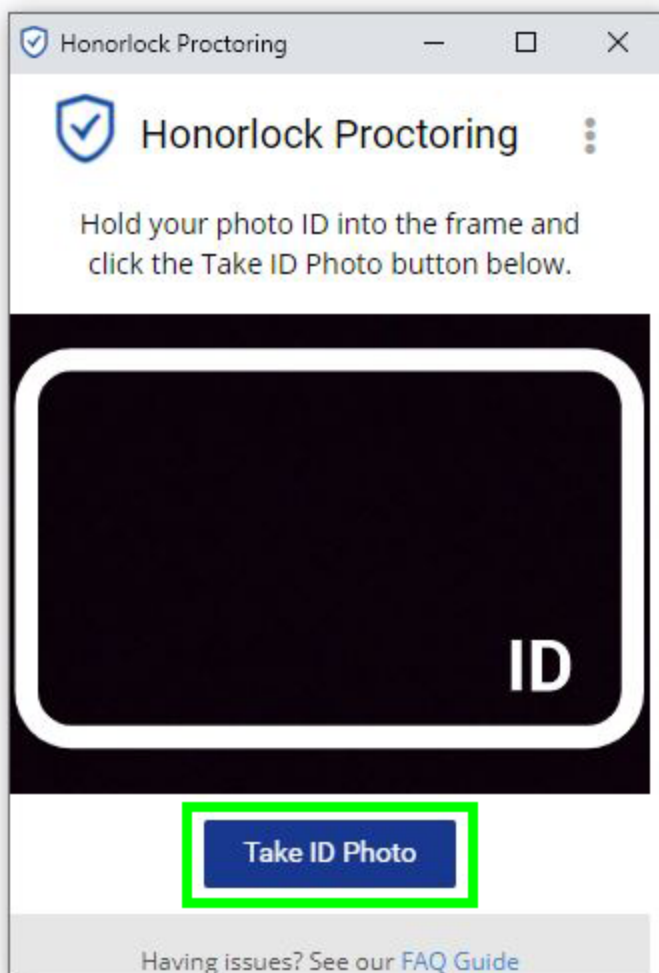
9. Line your face up with the frame in the Honorlock window and click *Take photo*. Be sure no one else is in the room with you and there are no pictures or posters on the wall containing persons' faces.



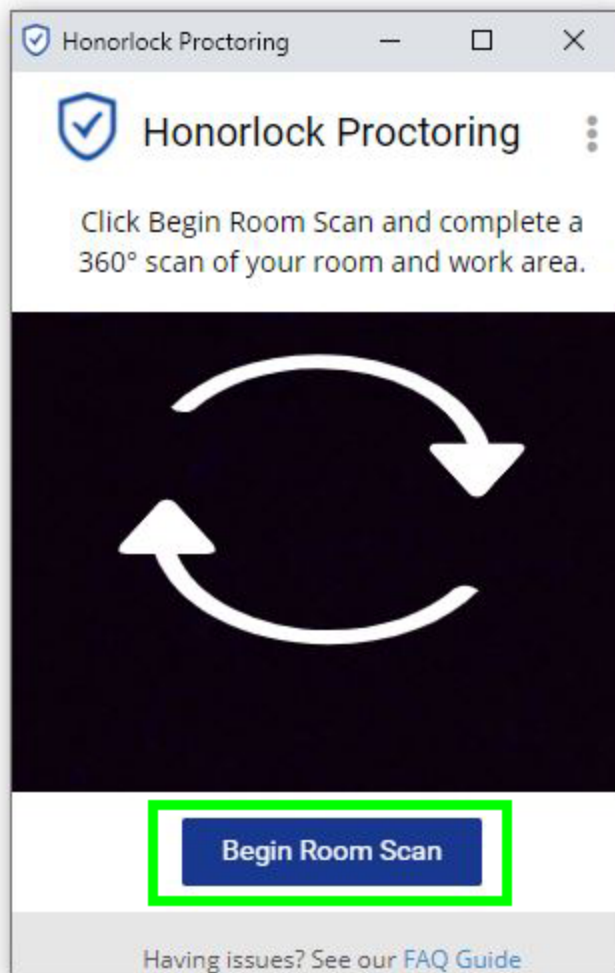
10. You'll then be prompted to take an ID photo. You'll get a description of what type of ID you can use. Once you are ready, click *I have my ID!*



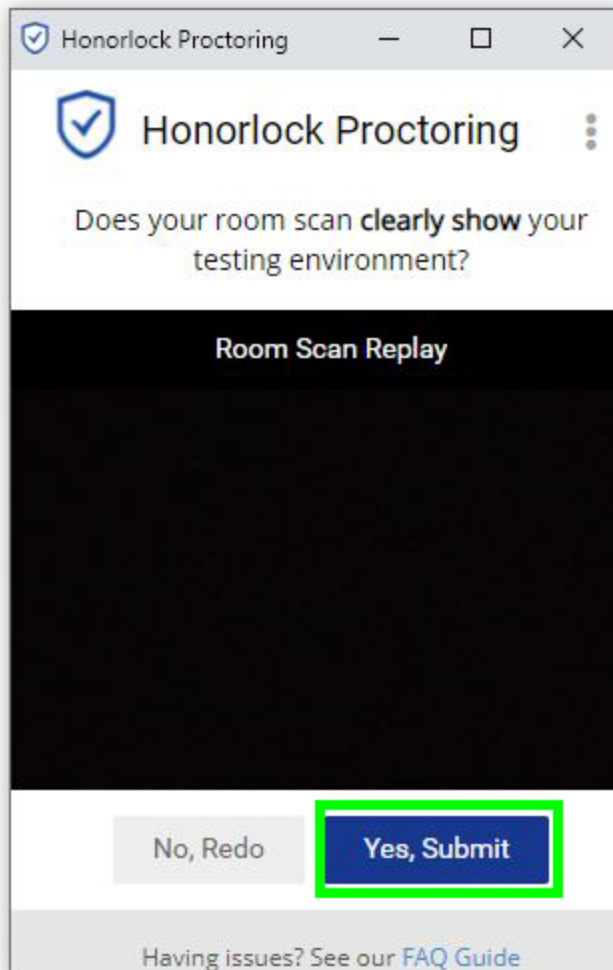
11. You will have to hold your ID up to the camera now. Do this in the frame provided, and select *Take ID Photo*.



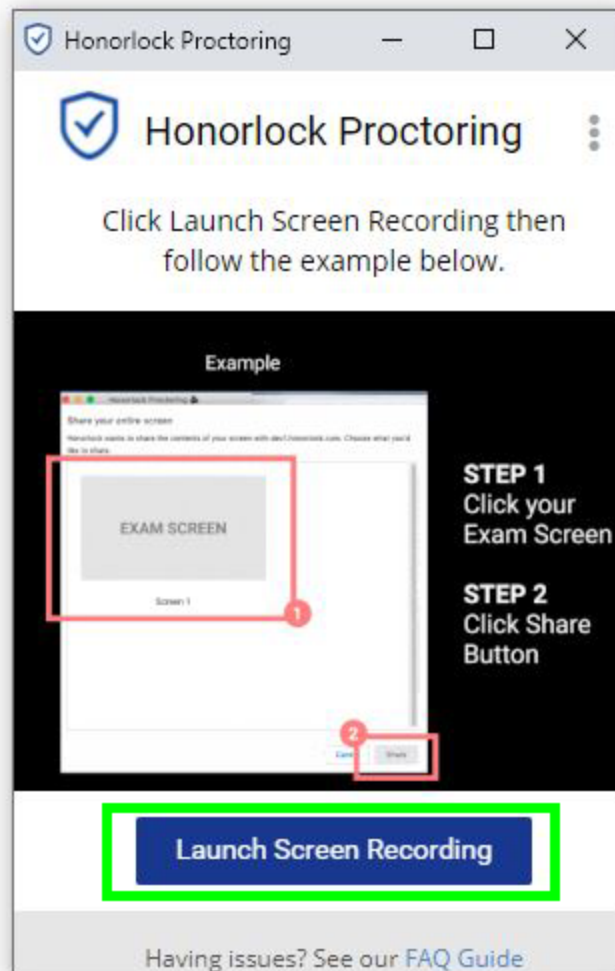
12. You'll be prompted next to scan your room. Follow instructions and select *Begin Room Scan*.



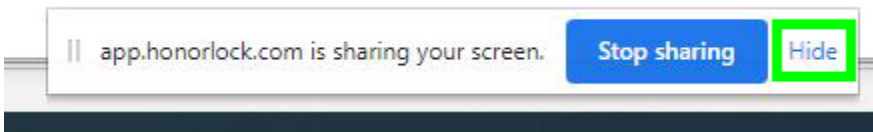
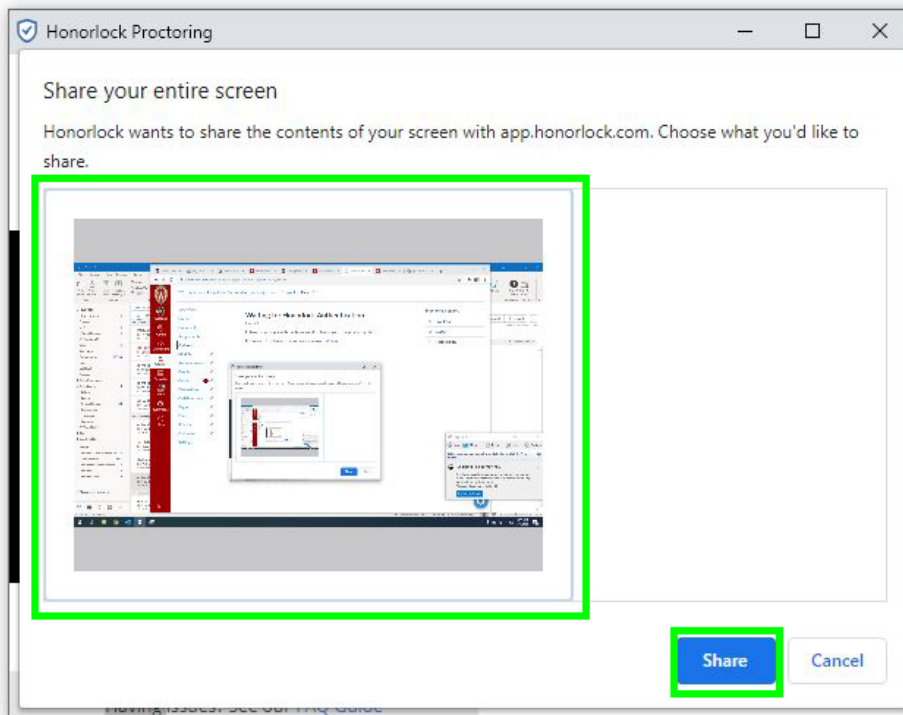
13. When you are done scanning click *I'm done* and you will be presented with a replay of your scan. Click Yes, *Submit* if room scan is adequate, or repeat if needed.



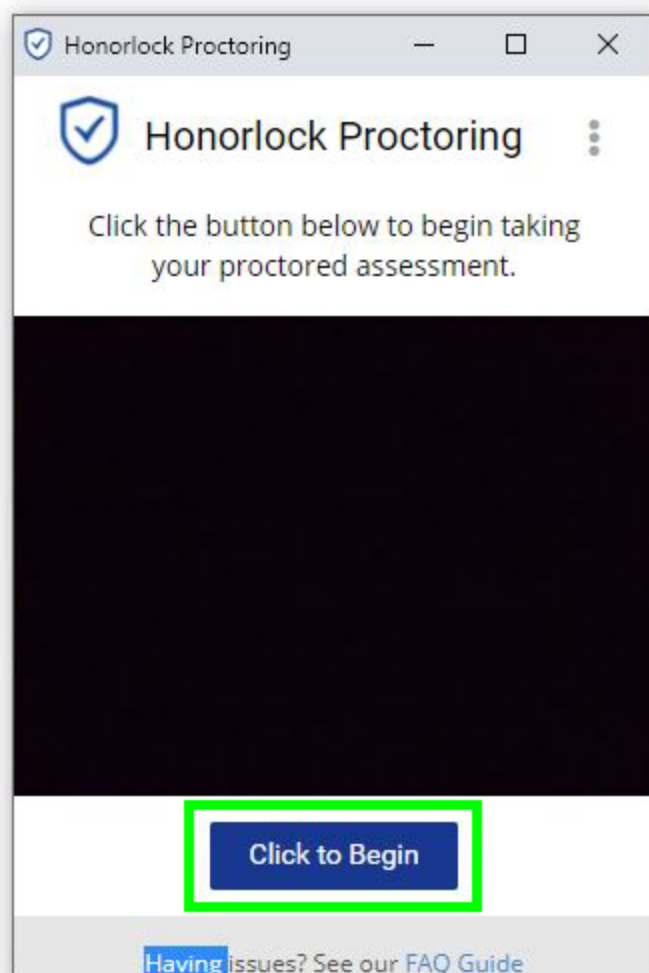
14. Next click *Launch screen recording* to allow Honorlock to record your screen.



15. Click the thumbnail of your main screen to set it as the screen to record, then click the blue *Share* button. After the screen recording has begun, you can click the *Hide* button on the pop-up at the bottom of the screen to hide that notification while you take your exam. Be careful not to click *Stop sharing* as that will invalidate your proctoring and you may need to start over.



16. Honorlock will then show your face in the camera frame. Click *Click to begin* to begin proctoring and open your exam.



17. You can click the *Show instructions* button to show and hide the instructions, which should include which exam to find in Exemplify and that exam's password.

Exam 1

Started: Sep 17 at 10:56am

Quiz Instructions

Show Instructions



Bring up Exemplify and complete the assessment. The remote proctoring software must remain running at all times. You will see the video camera running in the corner, even when you leave the Canvas platform to take your exam. Click below to confirm that you understand and agree to these guidelines.

18. Open Exemplify in Windows or Mac.
19. If this is your first time opening Exemplify you will need to log in to an account. Search for *University of Wisconsin School of Medicine and Public Health* and click *Next*.



Add New Account

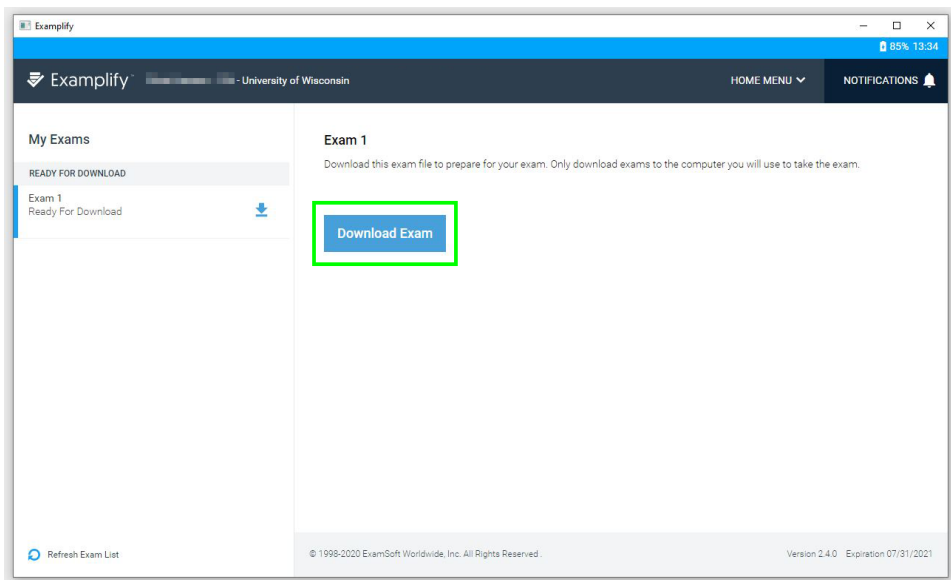
University of Wisconsin School

University of Wisconsin School of Medicine and Public Health (uwsmp)

Next

[← Back](#)

20. A page will open in Chrome that will prompt you to log in with your NetID. You will receive a notification that you have successfully logged in and can return to Exemplify.
21. The Exemplify home screen will show your available exams. Click on an exam and click the *Download Exam* button to load it.



Exemplify - University of Wisconsin

HOME MENU NOTIFICATIONS

My Exams

READY FOR DOWNLOAD

Exam 1
Ready For Download

Download Exam

Refresh Exam List

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22. Once an exam is loaded you will see that exam's security settings, as well as a prompt to enter the exam's password. Enter the password from the Canvas instructions to continue.

Exam 1

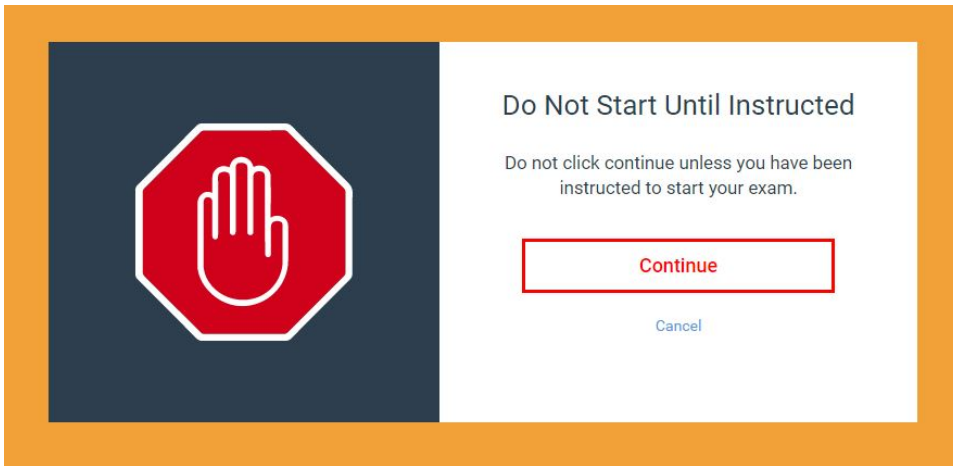
Please enter the exam password to start this exam.

EXAM PASSWORD

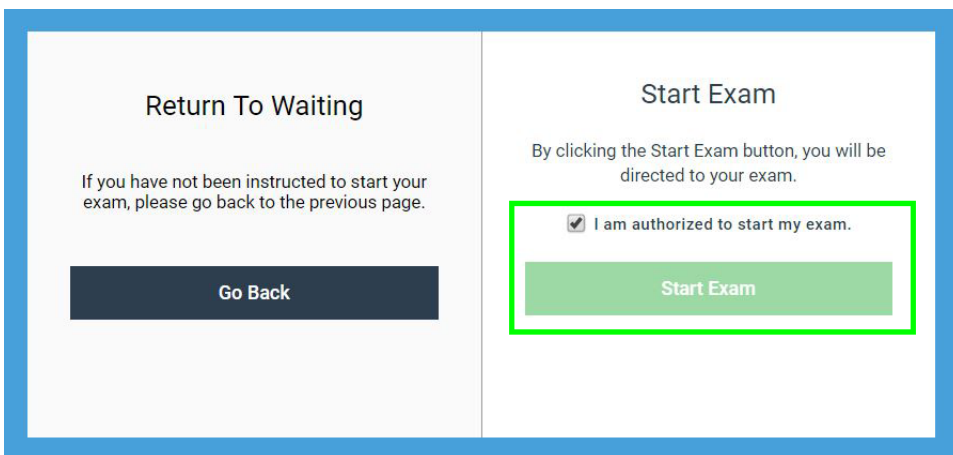
Enter

[Remove Exam Download](#)

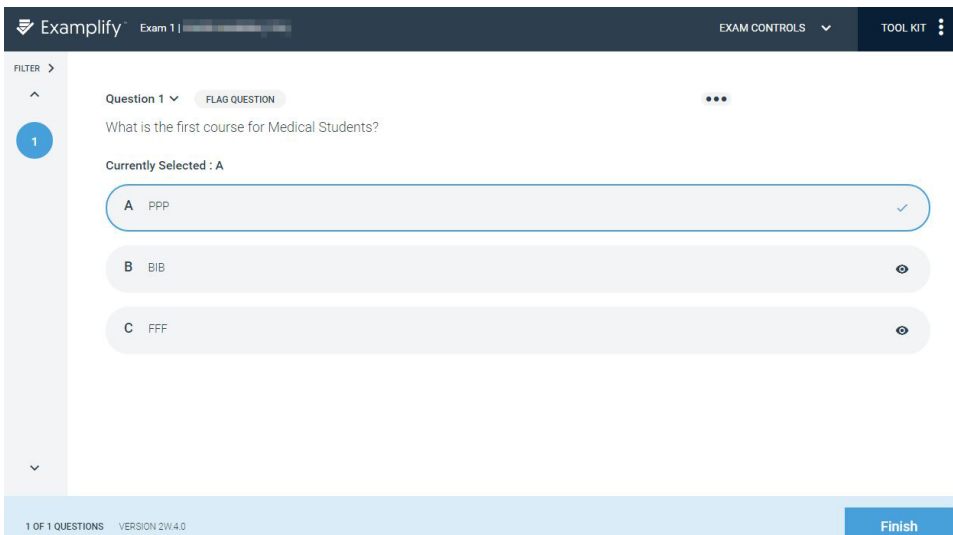
23. You will be prompted to continue only when you have been instructed to. Once instructed, you may click *Continue*.



24. You will be prompted to attest that you have been instructed to take the exam. Check *I am authorized to start my exam*, then click *Start Exam*.



25. Work through your exam in Exemplify in the given time.



26. When complete, you will be asked to attest that you have completed your exam. Click *I confirm that I have completed my exam* then click *Submit Exam*.

Return To Exam

By clicking this button, you will be directed back to the exam.

Go Back

Submit Exam

By submitting the exam, you will not be able to return to the exam.

☒ I confirm that I have completed my exam.

Submit Exam

27. Exemplify will package and submit your exam. When it is complete you may leave feedback on the exam, return to your Exemplify dashboard, or close Exemplify and return to Canvas.

Upload Complete

Your exam file has uploaded successfully.

Leave Feedback

Return to Dashboard

28. After your exam has uploaded, you may return to your Canvas page and click *Submit quiz*.

Quiz saved at 11:03am

Submit Quiz

29. This will close Honorlock proctoring and submit your proctoring record, and show you the exam debrief screen.