

Battery Replacement - Dell Laptop - Purchase instructions

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Instructions for purchasing a Dell laptop battery replacement from the online Shop@UW+ Dell punchout store.

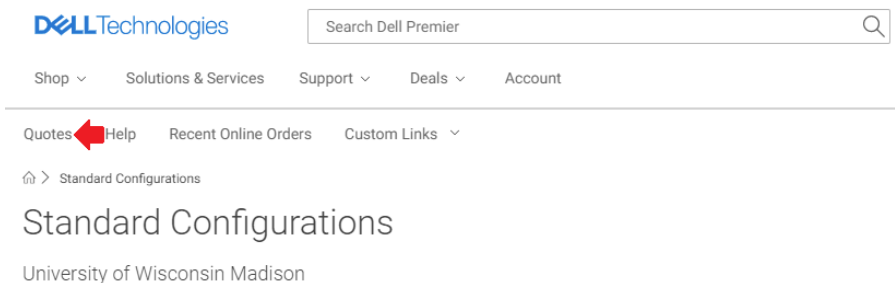
- Login to **Shop@UW+**
<https://solutions.sciquest.com/apps/Router/SAMLAuth/UWiscosin>
- Select the **IT Supplies** button



- Under IT Suppliers, click the **Dell punchout** button.



- Select **Quotes**, at the top left of the page.



- On the Quotes webpage, paste in a current **quote number obtained from IT support**, into the **search field**:

Quotes

Choose the quotes you'd like to purchase from the list below or search for an eQuote (by entering the eQuote name, eQuote number, eQ creator) or search for a Sales Quote (by entering Sales Quote Number).



Example quote number: 3000111661018.1

- Once the corresponding quote is listed on the page, click the **View Details** button.



- Scroll down the page, you should see a listing something similar the following:

Example:

Battery,Primary,60WHR,4C,Lithium,Symmetric Multiprocessing

Discounted unit price: \$110.00

Dell Contract Code: C000000013247

customer_agreement MNWNC-108

Manufacturer Part#: DM3WC

Dell Part#: DM3WC

- Click "**Create Order Requisition**" to proceed with the purchase.

Create Order Requisition



Related articles

- [IT Equipment Guide - Device Connection & Cables](#)
- [Battery Replacement - Dell Laptop - Purchase instructions](#)
- [Battery Health Status Check - Dell Laptop](#)
- [TEM - Check Battery Health](#)
- [SMPH Administration - Recommended equipment for staff purchase](#)